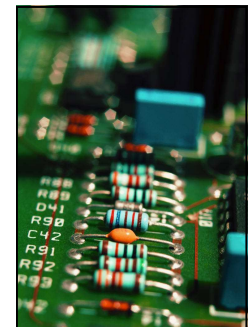
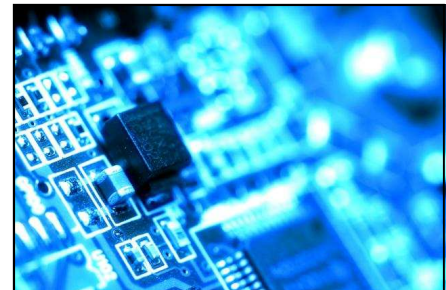
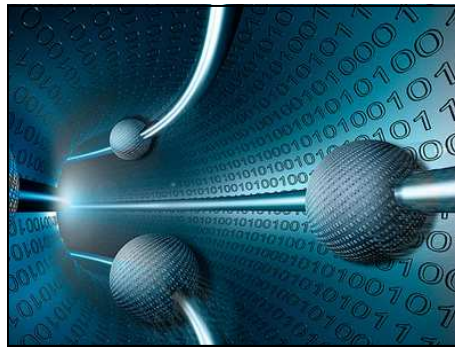


Training Portfolio:



Courses Offered:

Project Management and Desktop training:

<u>Name:</u>	<u>Duration:</u>	<u>Levels:</u>	<u>Unit Cost:</u>
Project Management Foundations	5 Days	NQF 4	R6500.00
Introduction to Project Management	5 Days	NQF 3	R5800.00
PMP® Exam Prep	5 Days	NQF 5	R8000.00
Ms PowerPoint 07	3 Days	1,2,3	R670.00
Ms Outlook 07	3 Days	1,2,3	R670.00
Ms Projects 07	3 Days	1,2,3	R1900.00
Ms Access 07	3 Days	1,2,3	R670.00
Ms Word 07	3 Days	1,2,3	R670.00
Ms Excel 07	3 Days	1,2,3	R670.00



Courses Offered:

Soft Skills training Programmes:

<u>Name:</u>	<u>Duration:</u>	<u>Cost:</u>
Project Skills for Secretaries, PA's and Support Staff	2 Days	R2995.00
Business Writing Skills	1 Day	R1199.00

Please Note:

Prices Include:

- ◆ Files/notes, Masterskills SAQA aligned booklets, Licensed copy of the PMBOK® 4th Edition
- ◆ SETA Assessments and Moderation

Prices Exclude:

- ◆ VAT (14%)
- ◆ CAPM®, PMP® and PMI exam and registration fees

